INSTRUCTIONS

LOCAL REGISTRARS

Please follow these instructions for accessing the REG-37 A / B and the REG-38 A / B forms.

FORM INSTRUCTIONS

- On the Health Department Forms webpage, click on the PDF link for the form you wish to download.
- 2. Enter password.
- 3. **DOWNLOAD** the form.

Do <u>NOT</u> try to fill out form fields in the web browser!

- 4. Open the downloaded form in Adobe Reader.
- 5. Enter your local Registrar information in the required fields (outlined in red).
- 6. Press <u>RED BUTTON</u> at the end of the form (page 2) to SAVE.
- 7. Print.

* If you do not have a password to open the form, please contact the State of New Jersey Office of Vital Statistics and Registry.

TECHNICAL DIFFICULTY?

If you have technical difficulty with these forms, please reach out to the State of New Jersey Office of Vital Statistics and Registry. Our staff will help you resolve your issue.